LLPOA Board of Directors Meeting

Minutes for April 9, 2021

Board Members Present:
Stan Wilson          Pam Kaul          Dave Santkuyl
Robert Cluka        Wes Fredericks via Zoom  Steve Savage via Zoom
Nora Jende via Zoom  Tim Andersen via Zoom

Board Member Excused:
Scott Seymour

Visitors:
Kristin Allen

Outside Manager Report:
Rick Moses introduced the crew to the Board.

Vinnie Emanuele asked the Board if he could reduce his hours to 24 like Dave and Steve have done in the past. Dave Walton will take the hours. The Board did not see any problem as long as they did not go over in the hours. Steve Savage said that he cannot go back to more hours in the future. Vinnie said that if Dave leaves he can take those hours back.

Rick said that they are back to work, but they are doing limited hours due to the vaccination. They will be total back starting the 19th.

Rick Moses asked since all the employees are vaccinated, do they need to continue to wear the masks. He also asked if they can ride in the same vehicles. Steve Savage said that at the last meeting it was decided once everyone was fully vaccinated, they could ride in the same vehicle. Wes Fredericks said if they are with the public they should be wearing masks. Rick asked if they can work closer than six feet. Steve Savage said yes. Rick said that then they can put the docks fully in.

The compost site is opening on April 17th. Rick Moses said they met with Doug Olson of for TLB companies for large scale chipping. He said it would not be much different than the burning. Wes Fredericks said the cost would be $600 per hour and take 3 to 5 hours. There is also a delivery fee of $1000 to get everything there. Wes said he got the number from the DNR and he is a licensed through the DNR for the chipping.
Wes said that he has the approval to open the licensed compost site. He still has to make out the paperwork to get the license. They did not do this back in 1992.

Rick said that the bathrooms are almost complete. They are waiting for some of the tiles and occupancy sensor and they need to fix some issues that he had found. Rick and Bob Cluka told them about the issue with the shower head. Rick asked once everything is completed, can they open the bathrooms. Tim Andersen said not until the building inspector goes through.

Steve Savage pointed out that some women would like to have the hand held shower. There was a discussion about the shower head. Tim Andersen questioned didn’t they have a spec sheet on what was going to be installed. Rick said he did not know. It was decided to open the bathroom once the building inspector approves them.

**Visitors Comments:**
Kristin Allen talked to the Board about the reasonable boating committee and the brochure that they are creating. Kristin asked the Board if the brochure could go in the Association’s yearly mailing and that could be the Association’s contribution? Wes asked if the committee is doing this for a group of people that want wake boats on the lake or if it is to give more knowledge on what wakes are doing to the shoreline? Kristin said that education is where they need to start. She said that some people forget about the law and others just don’t know the law. She said that they are going to diminish the horn brigade and change it to more of a positive educational campaign. Wes said ignorance of the law is no excuse.

Kristin explained the brochure, the groups sponsoring the brochure, and the planned videos. Nora Jende questioned if her sponsors are willing to help pay for the mailing and brochure? Kristin are looking in to sponsors and she emailed the Association Board about helping with the campaign but she only received one response from Wes Fredericks. So she is now asking if it can be included with the Association’s annual mailing. Stan Wilson asked why they don’t make a line item in their budget? Kristin said that they are using about $3000 from their budget to put this together. Bob Cluka pointed out that the Lake District will soon send out a mailing for 1/3rd of the lake for septic systems. Kristin said that is only to a third of the lake. Tim Andersen said that if they include it they will have others who want to include things in their mailing.

Wes Fredericks asked why they are not going to use the website? Kristin said that they are going to be using the website. They are putting a QR code in the brochure which will bring them to the website to get more information. Wes asked if the Lake District is having Clean Boats Clean Water this year? Kristin said that she does not know but she thinks so. Steve Savage pointed out that the two organizations share a lot of things already, so he doesn’t have a problem sharing a mailer.

Steve Savage made a motion to include the pamphlet in the mailer as long as they can get it to them in a timely fashion. Wes Fredericks second. Motion carried with Tim Andersen and Nora Jende opposed.
Steve Savage said that if it cost more for the mailing, who is going to pay for that? Kristin Allen and Stan Wilson said that would be the Association’s donation. Steve Savage said that he would make a motion for $250 to $500 for the extra mailing and the rest is on the Lake District. Wes Fredericks seconded. Stan Wilson pointed out that they need an exact dollar figure. Steve Savage amended the motion that the Association pays the first $500 additional to our normal mailing costs and the rest is on the Lake District. Pam Kaul seconded. Motion carried with Tim Andersen and Nora Jende opposed.

Approval of Minutes:
Wes Fredericks made corrections to the wording in the minutes concerning Mark Lee’s opinion that the Board did not do their due diligent with the By-Law change and that he did not confirm the balance outstanding for dues. Dave Santkuyl made a motion to approve the March minutes as amended. Stan Wilson seconded. Motion carried.

Approval of Disbursements:
Wes Fredericks asked who is the Registration Fee Trust? Stan Wilson said it is for license plate renewal.

Steve Savage made a motion to approve the disbursements for April. Stan Wilson seconded. Motion carried.

Office Manager Report:
Thomas Strebel said this is the last meeting before the Annual mailing needs to get to the printer, so everything that needs to go into the mailing has to be received before the end of this month. Bob Cluka told the people whose term is ending to let the office know if they are running again and get them their bio information.

Officers Reports:
President:
Robert Cluka said that he received a letter stating that they mailed their dues in late because they were on a 3 week vacation and asked why there is not a grace period? Robert responded to her that they had the notice for two months and they mailed it past the due date, so if she wanted it waived, she would have to come in front of the Board. They did not come to the meeting so he is presuming that it has been taken care of.

Vice President:
No report.

Secretary:
No report.

Treasurers:
Robert Cluka said Scott Seymour sent them a revised budget and it was decided to discuss it later in the meeting
**Committee Reports:**

**Architectural:**
Dave Santkuyl said he is signing off on a lot of building permits lately. It will be a busy summer for building.

Robert Cluka said he had a report from a property owner that Jim Gill has his lot flagged and some gravel spread. Robert talked to Jeremy Johnson and Jeremy told him that he did not issue a permit to him. If he starts breaking ground, Jeremy will stop him because he does not have a permit.

**Beach Clubs:**
Dave Santkuyl said he had nothing serious, just a couple complaints. Dave said he told them just because someone requests something; they do not run out and fix it. There was a complaint about the steps on Spotted Fawn. Dave told the person to get in touch with everyone on the beach club and form a committee. Then select one person with one idea and then come to the Board.

Wes Fredericks asked Dave if he seen the picture of the picnic table that was burned on Wood Duck Beach Club. Stan Wilson said not to put another one there until you figure out who did it. The Board agreed.

**Buildings and Grounds:**
Robert Cluka said Scott told him with the water mitigation plan they need to consider putting gutter guards on at least the lower shop because if the pine needles get into the drain tile, they will have a bigger problem. Rick is working on the estimates. Tim Andersen said that there is no pine trees on the north side of the shop, so why put guards there? Rick said he was told to do it all and not take a chance. Rick was told to get the bids and they would see what they have and start from there.

Robert Cluka said the storage area they had was used to make the handicap bathroom. They now need to find a place to store all the things that were in that area. Robert said they may need to build a storage area in the lower shop, up off the ground. Tim Andersen asked if the Lake District was going to continue using their office. Robert Cluka said from what he heard, yes they are. Tim Andersen said they should digitize everything in the file cabinets, than they would have ample storage. Stan Wilson asked what was stored in the room. Rick said the office has paper records and cassette tapes. There is some social committee stuff. Tim asked where they are going to put the dehumidifier. Rick said they should not need it.

Stan Wilson told Rick to figure out what he has, figure out what he can get in and figure out what space he will need and come back to the Board with that information.
**By-Laws:**
Wes Fredericks asked how are they going to be presenting the ByLaw change? Robert Cluka said it is going to be presented the same way as before. It has been in the Smoke Signals, it will be in the mailing, and then they will have discussion at the meeting. Stan Wilson said it has to be discussed at the Annual meeting. There was a discussion about the ByLaw presentation and how the vote needs to be handled. Stan Wilson is going to get clarification from the Attorney.

**Communication:**
No report.

**Camping:**
No report.

**Finance:**
Will discuss later.

**Forestry and Outlots:**
Wes Fredericks said some big trees were taken down. He talked to Mr. Pubanz and the forestry program is going forward.

Wes said he is not running for the Board, but he will be willing to continue to work on the forestry program.

**Nominating:**
Robert Cluka said if you have anybody that wants to run for the Board, make sure they get their stuff into the office by the end of April.

**Personnel:**
Robert Cluka asked if they can have the office staff remove their mask as long as they are behind the Plexiglas wall. Wes Fredericks asked if they received their shots. Robert said they are fully vaccinated. They will need to mask, if they come around the wall to the other side. The Board approved.

Robert asked if everyone was okay with the meeting setting and if they wanted to meet without the masks? Wes Fredericks and Steve Savage said they can only meet without masks only if everyone is vaccinated. It was confirmed everyone was vaccinated. Stan Wilsons suggested that they still space out from one another. Wes said they should follow CDC guidelines and Steve Savage said they have the issue with visitors. There was a discussion about wearing masks. It was decided to discuss it next month.

**Property Sales:**
Robert Cluka said they are in the process of obtaining a property for past dues and Lisa Wilson is in the process of negotiations on two or three other lots. There was a discussion about if they should be purchasing lots.
**Purchasing:**
Robert Cluka talked about the sharp edged benches in the men’s and women’s bathroom. They are going to curve the square edge in the men’s room and angle the women’s bathroom.

**Roads and Security:**
No report

**Finance:**
Stan Wilson went over the budget and the changes they made from the first proposal to the second proposal. There was a discussion on the budget and the compost site fees. Stan Wilson said the cash position is good and they should not need to take out a loan. There was a discussion about wage increase to get employees to market value. Stan suggested that in the future they should work in concert with Finance with wage increases. Dave Santkuyl made a motion to approve the proposed budget to be presented to the membership. Pam Kaul seconded. Motion carried.

**Other Business:**
Dave Santkuyl suggested that they should cover the intake and exhaust pipe for the new furnace or caged or covered because they will get broken off or filled with sand and rocks. Tim Andersen asked what kind of thermostat is in the bathrooms. He was told he would need to check with Scott Seymour.

Wes Fredericks suggested that the office people learn how to use other features of Zoom so they can share documents. He offered to donate a TV. Tim Andersen said he believes that the system can record the meetings.

Steve Savage asked about bringing the Accounting firm in to see if they can get office staff onto QuickBooks after the tax season is complete. Bob Cluka said that it would be a good idea to have them come in if they can to sit down with the staff to assess how they do things and maybe come up with something different. Tim Andersen said that working remotely is the way of the future. Bob Cluka said that this is professional advice on if we can do things better. Bob Cluka asked for a motion to contact Brunette to send a consultant to work with our people and make an assessment of our operations and a recommendation. Steve savage made the motion. Stan Wilson seconded. Motion carried. Robert Cluka asked Steve Savage to contact Keith Brunette.

Robert Cluka asked when Tim and Steve will be back. Tim Andersen said about the twelfth of May. Steve Savage said he did not know.

Wes Fredericks ask if there is an update on legal. Stan said April 27th will be the day they get an update.

Dave Santkuyl made a motion to adjourn. Stan Wilson seconded. Motion carried.
Meeting Adjourned.

Submitted by:

Nora Jende, Secretary
Board of Director